



Flo's Trustee Recruitment

February 2019

Flo's – The Place in the Park is a new community owned and managed enterprise hub in Florence Park which opened in the Autumn of 2018. Since the closure of this former children centre, we have come together to create a community run, welcoming and inclusive place for families and people of all generations to meet, eat, work, play and learn. Flo's is a vibrant hub for community life: a place where people are able to relax and enjoy the beautiful natural surroundings of the park, meet others in their community and learn from each other. Currently Flo's houses The FLO café which serves healthy, locally grown food, Flo's Nature Nursery for 2-4 year olds, The Isis Community midwives, a community space which is free to use for anyone to spend time in, and several rooms to hire.

Flo's is an innovative and courageous new approach to running a community space- using enterprise as a way to become a self sustaining organisation. To find out more visit www.floxoxford.org.uk .

What we are looking for

Flo's is run by the Community Benefit Society (CBS) **People Place and Participation Ltd.**. We are now looking to recruit three new trustees to help us sustain and develop this exciting project and in order to bring a new sets of skills and experiences to our organisation. We're looking for new trustees who will:

- Be interested in PP&P Ltd.'s work and committed to our social mission.
- Be willing and able to give their time, experience, skills and enthusiasm to help run the CBS. This includes specific, regular time commitments, as outlined below.
- Have relevant background and experiences to bring different points of view to our discussions.

We are particularly keen to hear from individuals with HR, Health & Safety and Volunteer management experience and expertise. For more information on these roles, please see the appendix.

How Flo's is governed:

Flo's is legally registered as Community Benefit Society (CBS)- this is a membership organisation who is able to carry out a trade or business which benefits the broader interests of the community. The CBS is run by a **dynamic trustee board (currently with 6 members) and steering group of local**

residents, a small staff team and many volunteers. The wider community have opportunities to feed into decision making at Flo's through our membership forums and AGMs

PP&P's Ltd's current Trustees

Candida March: Candy has been an Oxford resident since 1982 and lives locally to the centre. Her commitment to social inclusion and empowerment have led her to be on the Boards of INTRAC, Film Oxford, Oxford HR, Oxford Urban Wildlife Group and Florence Park Community Association

Scott Urban: Scott is a founding partner at Oxford Innospace LLP, a shared workspace in East Oxford. He lives on the Florence Park with his wife and children.

Paul Roberts Paul is the Chief Executive of Aspire Oxford an award-winning employment charity and social enterprise, founded in 2001. Aspire helped to incubate Flo's in its early stages.

Guin Webster: Guin has lived in Florence Park since 2008 with her husband and three children. She works as a clinical psychologist both within the NHS at the John Radcliffe Children's Hospital, and in private practice focused on the transition to parenthood. She has been involved in founding various charitable and community groups for the past 10 years.

Kirsten Dennis: Kirsten, a New Zealander, has lived in Florence Park for three years. She runs a digital and marketing consultancy specialising in publishing, hospitality, the performing arts and charitable sectors.

Shilpa Bhatt: Shilpa was Head of two Children Centres in Oxfordshire. With a post graduate degree in science she has worked as consultant and delivered training in stakeholder engagement and equality and management in different sectors.

The role of a trustee

To be a Trustee of an organisation is an exciting and fulfilling role. Collectively the trustees are responsible for the overall control and governance of the organisation and use their skills and experience to support PP&P Ltd. to achieve our aims.

The Trustee Board is charged with making key decisions, overseeing the management of the organisation and setting strategic direction. They Board works to ensure PP&P Ltd. has the money it needs, spends its money sensibly, follows the law and doesn't break the rules in our governing documents.

As Board member you will be expected to contribute on the basis of your expertise. Often this will be through Board discussion. But you may also be asked to provide advice and/or undertake specific tasks, for example supporting with policies, providing HR support or scrutinising accounts.

As a trustee you will be expected to commit to:

- 1 meeting per month (usually on weekday evenings)
- Additional informal meetings and/or support via email on issues of particular interest to trustees

- Attendance and support at some of the activities / events hosted by Flo's

We do not reimburse Trustee expenses as a general rule. But in exceptional cases this may be considered.

To find out more and apply

If you'd like to talk to someone about the role before applying, you can speak to one of our current Trustees by calling or emailing:

Candida March: trustees@floxoxford.org.uk or 01865 587611

Paul Roberts: paulroberts@aspireoxford.co.uk or 01865 587611

To apply, you can send a copy of your CV and a covering letter to trustees@floxoxford.org.uk by the **31st March 2019**.

Please use your covering letter to demonstrate how your skills, qualities and experience meet each of our requirements listed, and how they have helped you achieve relevant, positive results, as this will give you the best possible chance of being shortlisted.