



Flo's Nature Nursery

Admissions Policy

Policy statement

It is our intention to make our setting accessible to children and families from all sections of the local community. We aim to ensure that all sections of our community have access to the setting through open, fair and clearly communicated procedures. We ensure that the existence of our setting is widely advertised in places accessible to all sections of the community. We ensure that information about our setting is accessible, using simple plain English, in written and spoken form and, where appropriate, provided in different community languages and in other formats on request.

Procedures

Admission to the nursery is obtained by completing an application form (Request to Join) in order to be placed on the waiting list. Before children can be registered, their birth certificate and proof of address must be produced and a deposit paid. Children may be registered from their second birthday. Flo's Nature Nursery welcomes applications from all children as detailed in the Equal Opportunities policy.

Availability of places will need to take into account the staff/child ratios, the age of the child and registration requirements. When more applications are received than there are places available, all applications will be considered with the assistance of the following criteria, set out in priority order:

- Children who are looked after by a local authority
- Disabled children who need to be admitted to a school on the grounds of physical accessibility. The definition of disability is that contained within the Equality Act 2010.
- A child who already attends the Nursery on a part time basis
- A child in receipt of Early Education Two Year Old funding
- A child with sibling(s) currently attending the Nursery

People, Place and Participation Ltd. Community Benefit Society Number: 7713
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Registered address: **21 Cornwallis Rd, OX4 3NP** Website: www.floxoxford.org.uk



- A child whose parent works for Flo's -The Place in the Park
- Vicinity of the child's home to the Nursery

Date of issue: September 2018

Date last approved by Flo's trustees: September 2020

Date to be reviewed: September 2021

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