



Flo's Forest School

Deadline for applications: we are accepting rolling applications so early application is advised

JOB DESCRIPTION

Job title: Early Years Practitioner (Qualified)

Purpose of the job: To support a start up Forest School nursery by having initiative and a true passion for outdoors following a Forest School ethos. To provide safe, high quality education and care for nursery children with an emphasis on play and self-directed learning; to be a key person to a group of children; to contribute to and implement nursery policies. To help set up, collect materials, organise and run activities, tidy up and clean up the site after children have gone home.

Responsible to: Nursery Manager

Role type: Permanent

Hours: we are recruiting for two positions:

position 1 is for 20 hrs/ week position 2 is for 17.5hrs/week

Start date: October 2023

Salary: £21,736 per annum, pro rata to hours worked, term-time only

Qualifications: Level 2 qualification or above in Early Years or Forest School

Main duties:

Working within the team to deliver high quality education and care throughout the nursery and:

- take responsibility for promoting and safeguarding the welfare of children
- be a keyperson to a group of children
- plan, create and implement stimulating activities and events suitable for individuals and a group of children with a focus on outdoor learning
- implement systems of observation and record keeping so that children's progress is effectively and regularly assessed
- To promote positive behaviour and support children's personal, social and emotional development
- To foster children's growth, self esteem and independence
- to create an environment where children are able to explore independently and take reasonable risks

- To observe children, assess their development and use this information to inform planning
- develop positive partnerships with families and liaise closely with parents/carers, informing them about the provision and its curriculum, exchanging information about children's progress and encouraging parents' involvement in their children's learning
- ensure records are properly maintained, e.g. daily attendance register, accident and incident records
- ensure the nursery is a safe environment for children, that equipment is safe, standards of hygiene are high, safety procedures are implemented at all times
- advise the manager of any concerns, accidents/incidents
- assist in providing a high quality of teaching and offer appropriate stimulation and support to all children including those with additional needs and those for whom English is an additional language
- support children on a 1-1 basis and keep a record of individual interventions
- be a member of a multidisciplinary team, communicating and working together to create an environment in which children's development is fostered and in which strong, positive relationships grow
- ensure that all legal and statutory requirements are implemented; to provide reports as required.
- adhere to the nursery policies and procedures
- attend in-service training and meetings as required
- assist in the preparation, serving and cleaning up of meal times
- carry out any other tasks which may reasonably be required as part of this post

PERSON SPECIFICATION

Essential Criteria:

- A deep professional interest and joy in working with children
- A love of nature and working with children outdoors in all weather
- Plenty of enthusiasm and energy
- Ability to take the initiative
- Ability to work in a small team
- good communication skills
- good IT skills, we use an innovative electronic learning journey
- Experience of working in an Early Years setting
- A level 2 or above Early Years qualification
- Sound understanding of child development and of children's needs
- Sound knowledge of the EYFS and CoEL
- Ability to plan and implement a stimulating Early Years curriculum outdoors
- Ability to engage parents and support their involvement in children's learning
- Commitment to Equal Opportunities and understanding of religious and cultural diversity
- Ability to monitor children's progress and write regular reports for parents
- honesty, reliability and a sense of humour!

Desirable Criteria:

- Forest School or similar outdoor learning experience/qualification
- Up-to-date Safeguarding training

- Current Paediatric First Aid Certificate

For a visit or informal chat you can get in touch with Tanja Fletcher, the Nursery Manager, by emailing her on nurserymanager@flosoxford.org.uk or calling 01865 587612

To apply: please complete the below forms and send them to nurserymanager@flosoxford.org.uk; we are accepting rolling applications so early application is advised.